



John Neely Kennedy

State Treasurer

LOUISIANA DEPARTMENT OF THE TREASURY UNCLAIMED PROPERTY DIVISION

OWNER CLAIM FORM

Claim of owner(s) to any property delivered to the Administrator pursuant to the Unclaimed Property Act R.S. 9:151-181

A. Claimant Information - please identify yourself

NAME	Social Security Number/Tax ID: _____ (REQUIRED)
ADDRESS	Email address: _____ (REQUIRED)
CITY STATE ZIP	Telephone Number: _____

B. Property Information - please identify all properties being claimed

In the box below, please identify all properties being claimed AND indicate the properties (if any) for which the owner was entitled to receive interest either by contract or statute by noting, (1) the Property ID; (2) the Type of Property; (3) the name of the reported owner; (4) the name of the company or organization who held the funds prior to sending them to the Unclaimed Property Division; (5) the amount of the property; (6) whether or not you believe the item to be interest-bearing (yes or no); and (7) the interest rate on the date of surrender to the State (if known). *If your claim includes more than 3 items, please attach an additional page.*

(1) PROPERTY ID	(2) TYPE OF PROPERTY	(3) NAME OF REPORTED OWNER	(4) COMPANY OR ORGANIZATION WHO REMITTED THE FUNDS TO THE STATE	(5) AMOUNT	(6) INTEREST CLAIMED ? Yes or No	(7) INTEREST RATE (if known)

If your answer is No in column 6 for all of the items listed, skip sections B1 and B2 and proceed to section C on the next page. **If yes, AND if the company or organization who held these funds did not indicate that the item was interest-bearing, to receive interest you must complete either section B1 or B2 (whichever is applicable) and attach appropriate documentation.**

B1. This section applies only to interest claimed based on a contract between the owner and the company or organization who held the funds prior to remitting them to the Unclaimed Property Division. Do you have any documentation from the company or organization who held these funds that shows that the company or organization agreed to accrue interest on the property? _____ Yes _____ No

If yes, please attach a copy of the documentation from the company or organization who held these funds that shows that the company or organization agreed to accrue interest on the property.

B2. This section applies only to interest claimed based on a Louisiana law. Is there a Louisiana law that provides that the property was interest bearing by the company or organization who held these funds? _____ Yes _____ No

If yes, please identify the particular Louisiana law that provides that the property was interest bearing by the company or organization which held these funds. _____.

IMPORTANT NOTE - the documentation requested in sections B1 or B2 above will not be necessary if the company or organization who held these funds properly identified the item as interest-bearing when it was remitted to the Unclaimed Property Division. If not, and you are requesting interest on the item, you will have to provide the above-mentioned documentation (Sections B1 or B2).

C. Documentation - *please attach identification and documentation*

Attach a copy of your driver's license or other valid photo identification, Social Security card or other verification of your Social Security number, and any instrument or account statement for which claim is being made. If the instrument or account statement has been lost, stolen, or destroyed, please support ownership by submitting proof of the former address as listed on the account, or provide other documentation which supports your claim of ownership. **You must provide adequate documentation or your claim will be denied.**

If the company or organization who held the funds prior to remitting them to the Unclaimed Property Division did not indicate that the item was interest-bearing, and you are making a claim for interest to which you are entitled due to a contract with the company or organization who held these funds, you must attach a copy of documentation from the company or organization that shows that the company or organization agreed to accrue interest on the property.

If the company or organization who held the funds prior to remitting them to the Unclaimed Property Division did not indicate that the item was interest-bearing, and you are making a claim for interest provided for by Louisiana law, you must provide information on the particular law.

D. Affidavit - *please read and affirm*

All claimants to the above property must sign this claim form below. **If your claim has a value of \$1000 or more (including the value of any securities associated with the claim), you are required to have this form notarized.** If the claimant is a corporation, this form must be executed by the chief fiscal officer of a public corporation, or an officer of a private corporation or unincorporated association. If the claimant is a partnership, this form must be executed by a partner.

The claimant(s), individually and collectively in the event of multiple claimants, hereby declares, agrees and certifies that his or her claim to this property presumed abandoned is valid and just as the rightful owner thereof, that there are no outstanding conveyances, transfers, liens or encumbrances affecting claimant(s) ownership of the property, that all statements herein are true and correct, and that by execution of the Form and Affidavit and upon payment of this claim, the claimant(s) shall, and by these present agrees and binds himself or herself to, fully and completely indemnify and hold harmless the State of Louisiana, its officers and employees, from any other claims to the property and/or from any loss and expenses, including attorney's fees, resulting or arising of payment of the claim.

Subscribed and sworn to before me this

Signatures of Claimant(s):

_____ Day of _____, 20_____.

Notary Public Parish, State

Typed/Printed Name and ID number of Notary Public

My Commission Expires:_____

Unclaimed Property Claim Form Filing Instructions

Section A – Claimant Information

Be sure to print your name and mailing address clearly. We must have your complete address including zip code in order to mail your check. Please provide a telephone number and email address in case we need to contact you regarding this claim.

The claimant's Social Security Number (or tax ID if the claim is made on behalf of a business entity) is required. We cannot issue a check without a valid tax ID number. Please be assured that your personal information is strictly confidential and maintained in a secure environment.

Section B - Property Information

Identify all properties being claimed and provide the requested information on each one, to the best of your ability. If your claim includes more than three (3) items, you may attach an additional sheet. The property ID number is the number that identifies each item in our records. It is available on our website and/or should have been provided to you if you telephoned our office.

Pursuant to the Louisiana Unclaimed Property law (LSA-L.R.S. 9:151-181), interest will continue to accrue and will be paid to the claimant on properties that were interest-bearing at the time they were remitted to the Unclaimed Property Division. Said interest will automatically be added if the company or organization who held the funds properly identified the item as interest-bearing.

If the company or organization who held the funds did not identify the item as interest-bearing, you may still be able to claim interest if you can prove that the item was interest-bearing, either by contract or by statute. If you are claiming interest on any item that was not identified as interest-bearing, you must complete sections B1 or B2 (whichever is applicable) and attach appropriate documentation.

Section C – Documentation

Attach a legible copy of your driver's license or other valid photo ID and verification of your Social Security number; as well as any necessary documentation to prove that you are the owner of this property. The following items are examples of documentation that may be submitted to prove a claim:

Proof of previous address	Insurance policy
Authorization to sign on behalf of a corporation	Marriage certificate
Bank statement with pertinent account number	Original money order
Canceled Check	Original check
Correspondence or verification from holder	Stock certificate
Court document	W-2 form
Division orders	

Additional documents may be required. If we need any additional documentation to process your claim, you will be notified in writing.

Section D – Affidavit and signature

Please read the affidavit statement. Your signature on this form indicates that you have read and understand the affidavit. No claims will be approved without signature. If the value of your claim is \$1000 or more (including the value of any securities associated with the claim), you are required to have this form notarized. Also, please note the typed name and ID number of the notary public is required.

Please mail this form and supporting documentation to:

John Kennedy, State Treasurer
Louisiana Department of the Treasury
Unclaimed Property Division
P. O. Box 91010
Baton Rouge, LA 70821-9010

(225) 219-9400 or 1-888-925-4127 (Toll-Free Nationwide) *please visit our website* www.latreasury.com

Submission of False Information on This Form Is a Criminal Offense